Matters Arising				Actions from Board Meetings - Update of progress to date					
Original Order	Date Raised	Director	Context	Action Detail	Responsible	Date Required	Open Closed	Status Complete On-going	Comments
665	28/09/2023	Director of People, Safety & Governance Head of Legal	Corporate Risk Register	The Corporate Risk Register to be reviewed annually together with the Risk Appetite Statements.	SJH/NC	07/11/2024		Complete	
676	14/12/2023	Director of People, Safety & Governance	Business Plan Performance Report	A report to update the Board on the investment return and the spend to save benefits for Scottish Canals of the further development of the Canal Centre at Lock 16, Falkirk together with progress on partnership discussions with Historic Environment Scotland and funding approval discussions with Transport Scotland to be reported to the Q4 performance reporting Board meeting.	AM/RM	13/06/2024		Closed	13/06/2024 Board Meeting Agenda Item 4
677	14/12/2024	Director of People, Safety & Governance	Business Plan Performance Report	A report on progress of the Glasgow office optimisation and masterplanning for Applecross Street would be reported to the Board in Q1 2024/25.	AM/RM	13/06/2024		Closed	13/06/2024 Board Meeting Agenda Item 5
678	14/12/2024	Director of People, Safety & Governance	Business Plan Performance Report	A report updating the Board on progress of Scottish Canals Net Zero goals and renewables projects to be reported to the Board in Q1 2024.	AM	25/03/2025			
679	25/01/2024	Director of People, Safety & Governance	Health & Safety Leadership	The health & safety strategy to be reported to the Board in Q1 2024-25.	AM	25/03/2025			
680	25/01/2024	Director of People, Safety & Governance	Health & Safety Leadership	Work shadowing opportunities to be shared with Board members.	AM/NC	25/03/2025			Board Members to be advised of dates of Visitor Safety site visits
685	29/02/2024	Director of Finance & Business Services	Financial Sustainability	A three-way meeting between the Public Bodies Unit, Transport Scotland and Scottish Canals to be arranged to finalise Scottish Canals draft Framework Document.	SJH/NC	07/11/2024		Complete	
688	29/02/2024	Chief Operating Officer	Dundashill	A future opportunity of buy to let investment in the housing under development at Dundashill through the Bigg JV would be reported to the Board in Q3 2024/25.	RM	07/11/2024		Complete	
696	21/03/2024	Director of People, Safety & Governance	Corporate Risks	The Audit & Risk Committee to closely monitor corporate risks and risk appetite tolerances and report to the Board quarterly.	ARC Chair	07/11/2024		Complete	
698	13/06/2024	Director of People, Safety & Governance	Workforce Planning	Proposals to re-set canal operations and planning for the 2025 season together with a detailed assessment of longer-term potential efficiency gains, balanced against risks, to be reported to the Board in Q3.	CEO/EMT	07/11/2024		Complete	
701	13/06/2024	Chief Operating Officer	Applecross Street Masterplanning	The Board to be kept updated on progress of the Applecross Street site submission to the C40 Reinventing Cities initiative.	RM	22/05/2025			
702	13/06/2024	Director of People, Safety & Governance	Volunteering	A volunteering strategy and three-year action plan to be reported to the Board in Q3	AM	22/05/2025			
705	13/06/2024	Director of Finance & Business Services	Financial Sustainability	A workshop with Transport Scotland to discuss the implications of the current funding approval processes to be arranged at a date convenient for Transport Scotland.	SJH	07/11/2024		Complete	
710	29/08/2024	Director of People, Safety & Governance	Seasonal Workers Contract	The Board to be kept updated on progress of the action plan to address the outcomes of the independent investigation report regarding Scottish Canals' casual worker's contracts.	AM	07/11/2024		Complete	
711	29/08/2024	Director of People, Safety & Governance	Workforce Planning	The Board to be kept updated on progress towards the implementation of a 35-hour working week on 1 October 2024.	AM	07/11/2024		Complete	
712	29/08/2024	Director of People, Safety & Governance	Workforce Planning	The Board to be kept updated on the development of Scottish Canals workforce planning model.	AM	07/11/2024		Complete	
713	29/08/2024	Chief Operating Officer	Lock Operations	The Board to be kept updated on planned actions and ongoing discussions with the sponsor team to address the lock gate degradation on the eastern flight of the Forth & Clyde canal to avoid an extended suspension of navigation of this section of the Forth & Clyde canal.	RM	07/11/2024		Complete	
714	29/08/2024	Director of Finance & Business Services	Financial Sustainability	The Board to be updated on initiatives to address Scottish Canals challenging financial position.	SJH	07/11/2024		Complete	
715	29/08/2024	Chief Operating Officer	Commercial Investment	The Board to be consulted on the Falkirk Wheel Masterplan development and a residential investment opportunity at Dundashill to ensure best value.	RM	07/11/2024		Complete	
716	07/11/2024	Director of People, Safety & Governance	Workforce Planning	The Board to be updated on the 35 hour working week by end of Q3 2024/25.	AM	13/03/2025		Complete	35hr working week implemented with effect from 1/01/2025
717	07/11/2024	Chief Operating Officer	Pump Hydro Scheme	The Hydro Scheme briefing report to be circulated to the Board for information	RM	13/03/2025			Strategy Discussion
718	07/11/2025	Chief Operating Officer	Lock 16 Canal Centre	A Lock 16 update paper would be submitted to the Board in Q4 2024/25.	RM	13/03/2025			Agenda Item 8(viii)
719	07/11/2025	Director of People, Safety & Governance	Data collection	Board to be updated on progress of data collection for towpath counters and interpretation of boat movement and transit KPIs.	AM	13/03/2025			Agenda Item 8(ii)
720	07/11/2024	Director of People, Safety & Governance	Socio-economic framework	An update on the application of the socio-economic framework to be reported to the Board in Q4 2024/25.	AM	13/03/2025			Agenda Item 8(ii)